

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Regular Meeting on the 17<sup>th</sup> of December 2015 in the Catherine D. Milligan Community Room.

The meeting was called to order by the President at 6:30 pm.

ROLL CALL – Present: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter  
Absent: None

Also present: Mr. Otten, Mr. Martin, Mrs. Lane, Mrs. Wildow, Mr. Weiser & Mr. Clemmons

PLEDGE OF ALLEGIANCE

PRESENTATIONS/RESOLUTIONS

1. District Equity Plan Progress Report

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialog at this time. Presentations are limited to five (5) minutes each.

Several individuals spoke regarding bullying and diversity in Fairfield City Schools.

15-109 RESIGNATIONS/LEAVES OF ABSENCE/EMPLOYMENT– Mr. Martin

MOTION – Moved by Mr. Hare to approve the following:

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel – Licensed

1. Resignations
  - a. Jonathan Nelson, West, 3<sup>rd</sup> grade  
(effective December 23, 2015; for personal reasons)
  - b. Susan Webb, Central, RN  
(effective at the end of the day on December 18, 2015; for personal reasons)
  - c. Kevin Fletcher, Senior High, Basketball, Sophomore Boys (effective 2015-16; due to another basketball assignment within the district)

2. Leaves of Absence

- a. Katie Pospisil, District, Secondary Curriculum Coordinator  
(effective January 4, 2016 through January 29, 2016; for childrearing purposes)
- b. Kelli Stark, Senior High, Guidance Counselor  
(effective January 21, 2016 through March 24, 2016; for childrearing purposes)

3. Employment

- a. Substitute Administrator

Nancy Wasmer, Middle School  
(recommended to substitute in an administrative position for up to eight weeks during the 2015-2016 school year at the rate of \$250.00 per day)

- b. Extracurriculars 2015-16

**Senior High**

Terell Davis, Basketball, Sophomore Boys  
Blair Willcocks, Wrestling, Assistant

**Freshman**

Jeff Ramsey, Wrestling  
Robert Ward, Basketball, Boys

**Middle**

Sean Lanier Sr., Basketball, Boys 7<sup>th</sup>/8<sup>th</sup>  
Ahmand Saunders, Basketball, Boys, 7<sup>th</sup>/8<sup>th</sup>

**Intermediate**

James Yates, Intramural Basketball, Boys 5<sup>th</sup>/6<sup>th</sup>

**West**

MaryEllen Menzer, Intramurals

- c. Home Instructors

Ruth Ellis  
Tari Gregory  
Cathy Ogilvie

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$25.51 per hour, effective for the 2015-2016 school year.)

d. Substitute Teachers

Ruth Ellis  
Dana Staggs

e. Substitute Nurses

Katrina Thompson

(All recommendations are for the 2015-16 school year at a rate of \$82 per day.)

f. Volunteer

Anthony Sammond, Senior High, Choralier Back-up Band

(The above-noted person is recommended for approval as volunteer coach for the 2015-16 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Shorter  
Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter  
Nays: None  
Motion Carried: 5-0

15-110 LEAVES OF ABSENCE/TERMINATION– Mr. Weiser

MOTION – Moved by Mr. Hare to approve the following:

B. Personnel -- Classified

1. Leaves of Absence

- a. Melissa Abney, North, Food Service Assistant  
(effective December 21, 2015 through February 7, 2016; unpaid personal medical)
- b. Ellen Bond, Middle, Cook  
(effective November 29, 2015 through February 28, 2016; extension of unpaid personal medical)
- c. Vonda Miracle, Sr. High, Educational Assistant  
(effective December 1, 2015 through January 3, 2016; unpaid personal medical)

- d. Pam Sanders, District Maintenance, Custodian  
(effective December 16, 2015 through December 22, 2015; extension of unpaid Workers Compensation)

2. Termination

- a. Tommy Porter, Transportation, Bus Driver  
(effective the end of the day December 17, 2015)

SECOND – Seconded by Mr. Begley  
Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter  
Nays: None  
Motion Carried: 5-0

C. Item for Board Discussion

1. Entrance Age (Board Policy JEB) Mrs. Wildow presented.  
The Board discussed implementing the policy changes in the 2017-2018 school year.

Mrs. Shorter is concerned that parents need additional time to adjust to this change.

Mr. Hare wondered how much lead time is necessary.

Mr. Kearns asked if there is an option to give parents a choice for the start date. Mrs. Wildow responded that the district has to make a decision on one option.

Mr. Hare asked if we can pursue a waiver from the Ohio Department of Education.

Mr. Berding stated that the information shows that we need to make a change in policy.

Mr. Otten suggested that we check with the Ohio Department of Education to see if we could (for one year only) allow students that are affected to attend this coming school year. The administrative team will present a recommendation to the Board in January.

15-111 RESOLUTION TO APPROVE THE DESIGN DEVELOPMENT STAGE SUBMISSION FOR CENTRAL ELEMENTARY, NEW ELEMENTARY 2 & FRESHMAN HIGH SCHOOL

MOTION – Moved by Mr. Hare to approve the following:

D. Item for Board Action

1. Recommend approval of the following resolution:

**RESOLUTION BY THE FAIRFIELD SCHOOL DISTRICT BOARD OF  
EDUCATION APPROVING THE DESIGN DEVELOPMENT STAGE  
SUBMISSION FOR CENTRAL ELEMENTARY, NEW ELEMENTARY  
2, AND FRESHMAN HIGH SCHOOL**

*WHEREAS*, the Board of Education of the Fairfield City School District (the “Board”) is undertaking a major construction project in cooperation with the Ohio Facilities Construction Commission (OFCC) through the Classroom Facilities Assistance Program (CFAP), which includes the construction of Central Elementary, New Elementary 2 and Freshman High School (referred to as the “Project”); and

*WHEREAS*, SHP Leading Design, the Board’s Architect for the Project, prepared the design development stage drawings and related documents for the project; Skanska Megen, the Construction Manager at Risk for the Project produced an estimate of construction costs and a construction schedule based on the drawings and documents prepared by the Architect; Quandel Construction Group, Inc., the Owner’s Agent for the Project has reviewed the drawings and documents prepared by the Architect compared total project cost estimates and commitments to the budget; and

*WHEREAS*, all of the comments have been reviewed and resolved with respect to the design development stage drawings and documents for the Project, and the Construction Manager at Risk has assembled the Design Development stage submission housed on OAKS CI system;

*WHEREAS*, the Board wishes to approve the design development stage submission as presented by the Construction Manager at Risk, subject to approval by the OFCC;

***NOW, THEREFORE, BE IT RESOLVED*** by the Board of Education of the Fairfield City School District as follows:

The design development stage submission for the Project, as assembled and presented by the Construction Manager at Risk including the design development drawings and documents prepared by the Architect and the construction cost estimate and project schedule produced by the Construction Manager at Risk, is approved by the Board, subject to approval by OFCC.

SECOND – Seconded by Mrs. Shorter  
Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter  
Nays: None  
Motion Carried: 5-0

15-112 APPROVAL OF MINUTES/APPROVAL OF FINANCIAL REPORTS FOR NOVEMBER 2015/  
APPROVAL OF 2015-2016 AMENDED APPROPRIATIONS RESOLUTION/DONATION/  
DISPOSALS/APPROVAL TO AUTHORIZE PAYMENT OF INVOICES AGAINST PURCHASE  
ORDER/APPROVAL OF TRANSPORATION IN LIEU OF STUDENTS/APPROVAL OF  
FUND-TO-FUND TRANSFER/ESTABLISH DATE OF TAX BUDGET HEARING AS  
JANUARY 14, 2016/APPROVAL OF ANNUAL MEMBERSHIP WITH OHIO SCHOOL  
BOARDS ASSOCIATION EFFECTIVE JANUARY 2016-DECEMBER 2016/APPROVAL OF  
THE OHIO SCHOOL BOARDS ASSOCIATION LEGAL ASSISTANCE FUND SERVICE  
CONTRACT EFFECTIVE JANUARY 1, 2016-DECEMBER 31, 2016

MOTION – Moved by Mr. Hare to approve the following:

TREASURER’S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meetings:

November 19, 2015 – Regular Meeting  
December 3, 2015 – Regular Work Session

B. Recommend approval of the financial reports for the month of November 2015.

C. Recommend approval of the 2015-2016 Amended Appropriations Resolution.

D. Recommend approval of the following donation:

1. A donation of \$1500 from the Fairfield Kiwanis Club to Fairfield Central Elementary School to be used to purchase supplies for the clinic.

**Total donations for 2015: \$75,506.00**

E. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
28217	Cell Phone	Athletic Department
13794	Computer	Central Elementary
15774	Computer	Central Elementary
17384	Computer	Central Elementary
18648	Computer	Central Elementary
13926	Overhead Projector	Cincinnati Christian
18912	Linksys Access Point	Cincinnati Christian
21125	Digital Camera	Cincinnati Christian
RED40HA03637	Linksys Switch	Cincinnati Christian
14995	Computer	Curriculum Department
14997	Computer	Curriculum Department
16209	Printer	East Elementary
20358	Projector	East Elementary
CNBSJ14856	Printer	East Elementary

15783	Computer	High School
15996	Computer	High School
16348	Computer	High School
16660	Computer	High School
17980	Smartboard	High School
17981	Smartboard	High School
18465	PDA	High School
19378	Computer	High School
20839	Computer	High School
21331	Projector	High School
21334	Projector	High School
17606	Computer	Intermediate School
17740	Computer	Intermediate School
20906	Computer	Intermediate School
20910	Computer	Intermediate School
20922	Computer	Intermediate School
22885	Computer	Intermediate School
17773	Smartboard	Middle School
19158	Computer	Middle School
19538	Projector	Middle School
20340	Projector	Middle School
23425	Document Camera	North Elementary
22570	Computer	Support Services
12038	Computer	Technology Department
12093	Computer	Technology Department
15871	Computer	Technology Department
16527	Computer	Technology Department
17852	Computer	Technology Department
20312	Computer	Technology Department
210262	Kent trailer	Transportation
18543	Computer	West Elementary

F. Recommend approval to authorize the Treasurer to pay invoices against the following purchase order that has not been processed in accordance with Section 5705.41(D):

1. Purchase order #3602890 – Miami University, Ohio Writing Project - \$12,000.00

G. Recommend that the Board of Education adopt the following resolution for declaring transportation to be impractical:

WHEREAS the student(s) identified below have been determined to be residents of this school district, and eligible for transportation services; and

WHEREAS after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected school(s); and

WHEREAS the following factors as identified in Revised Code 3327.02 have been considered:

The time and distance required to provide the transportation

The number of pupils to be transported

The cost of providing transportation in terms of equipment, maintenance, personnel and administration

Whether similar or equivalent service is provided to other pupils eligible for transportation

Whether and to what extent the additional service unavoidably disrupts current transportation schedules

Whether other reimbursable types of transportation are available; and

WHEREAS the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code: Therefore, be it

RESOLVED that the Fairfield City School District Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of the following, payment-in-lieu of transportation.

<u>Student Names</u>	<u>Schools Selected &amp; Grades</u>	<u>Parents/Guardians</u>
Abrey Nolan	Beautiful Savior Lutheran, 6	Jennafer Fouch
Emilee Nolan	Beautiful Savior Lutheran, 4	Jennafer Fouch
Isabel Nolan	Beautiful Savior Lutheran, 2	Jennafer Fouch

H. Recommend approval of the following fund-to-fund transfer:

\$302,877.70

From: 001-911A

To: 003-911A

Purpose: Cooling Project Bond Payment

I. Establish the date of the Tax Budget Hearing to be held on January 14, 2016, at 1:00 p.m. at the Fairfield Administration Building, 4641 Bach Lane.

J. Recommend approval of the annual membership with the Ohio School Boards Association for January 2016 – December 2016.

K. Recommend approval of the Ohio School Boards Association Legal Assistance Fund Service Contract (\$250) pursuant to R.C. Section 3313.171 (January 1, 2016 – December 31, 2016).

SECOND – Seconded by Mr. Begley

Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

## COMMITTEE REPORTS

A. Legislative Update – Dan Hare



He is drafting a letter regarding pay-to-participate for the legislators.

B. Butler Tech – Michael Berding

Mr. Berding read the following statement:

I had the pleasure of attending the National ACTE Conference in New Orleans, November 18-23. Butler Tech was well represented by several staff members.

Seminars that were presented by Butler Tech staff ranged from Technology in the classroom, community partnerships, flexible scheduling and student engagement in the classroom.

Some highlights were:

A few staff members talked about allowing students to use their smartphones to take quizzes in classes. Using a certain app on their phone, the teacher and students taking the quiz see results after each question. It also allows the teacher to see each student's progress during the quiz and have immediate scores entered into their grading system.

Another topic that was discussed was the partnership with West Chester Hospital. Students often get the opportunity to sit in surgical procedures. Students witness firsthand how doctors use robots to perform operations. These are very valuable lessons outside the classroom. Students must perform well in class to get the opportunity to participate in this program.

The use of flexible scheduling at the Bio-Science Center was discussed. This flexible scheduling was a necessity of having shorter days at the building. (Most students ride a bus to D. Russell Lee Career Center from their home school, then a bus to the BSC. They repeat the procedure in reverse in the afternoon.) It is a solution that gives time management learning opportunities to high school students that they will need to apply once in college. Students are not given a particular lunch period, so they must find time to eat when they are not scheduled to be in a class. Students often eat while lounging in common areas studying.

The highlight of the conference was the two presentations by Chrissy Lauterbach. Chrissy is a Teacher's Academy instructor at the D. Russell Lee campus of Butler Tech. (She is the 2015 National Teacher Leader in Residence for Educators Rising and a 2015 White House CTE Innovator.) She discussed ways of keeping students engaged in the classroom. Such ideas included giving everyone kazooos at the start of the year. During oral presentations on subjects learned in class, classmates may blow their kazoo and earn extra credit if they feel the information presented by a student was inaccurate or missing a key element. If the presenter was correct, the objecting student loses their kazoo for the rest of the semester thus losing the ability to earn extra credit. Chrissy often plays games with the students as ice breakers to get them to work in different groups on projects. (Such as find someone in the room who wore the same color shirt as you today, then find out who would play them in their life story.) Both of Chrissy's sessions were standing room only. Chrissy's students are now showing what they learned to other teachers in southwest Ohio.

Butler Tech CEO, Bill Miller, attended his last Butler Tech School Board meeting as CEO on Tuesday, December 15<sup>th</sup>. Mr. Miller is retiring on December 31<sup>st</sup>. Laura Sage has been appointed Interim Superintendent/CEO until a new CEO is hired. She is expected to have the 2016-2017 programing ready for the member schools sometime in January or February. A permanent CEO is expected to be hired in February of 2016 and starting that role August 1, 2016.

C. Planning Commission – Brian Begley- Nothing to report

#### ANNOUNCEMENTS

December 23, 2015 – Conference Exchange Day (No School)

December 24, 2015 – Winter Break Begins

January 4, 2016 – School Resumes After Winter Break

#### BOARD MEMBER COMMENTS

##### Mr. Begley

He wished all students and teachers a nice holiday.

He asked how the health clinic is coming along and Mr. Weiser responded that everything should be ready for the dedication in January.

##### Mr. Hare

He congratulated Andrew Brewer, son of Chad and Colleen Brewer on earning the highest possible ACT composite score of 36. He reminded everyone that less than 1% of the students that take the test receive the top score.

He wished everyone a joyful holiday season and a safe and prosperous New Year.

##### Mrs. Shorter

She thanked Mr. Jones & Mrs. Hayes for the Equity Plan presentation. She is looking forward to the new plan. She wished everyone a good holiday.

##### Mr. Berding

He read the following statement:

Special prayers go out to Kyler Bradley as he continues his heroic battle with DIPG. I hope everyone can make it to the Kiss Cancer Goodbye:Fundraiser for the Bradley Family and CCHMC Saturday from 9-2 here at the FHS Arena. There will be lots of vendors for any last minute Christmas shopping that you need to do.

I always look forward to this time of year in our schools. Students are excited for winter break, teachers are excited for some much need and deserved down time, and all the schools put on their holiday musicals and concerts.

Board Member Comments (continued)

Mr. Berding

The FHS concert on Monday 12-14 was spectacular. Choral groups from both the Freshman School and FHS put on a wonderful celebration of the Christmas season. Students performed some solos, duets, quartets and even as an a cappella group. Pure Elegance, the Freshman Choir, the Choraliers and the Symphony Orchestra delighted the audience with a few classics and some fun new tunes. My favorite is the FHS tradition of singing Halleluiah. All the choirs, the orchestra and any alum in the audience performed together. The music fills the PAC. Our students are very talented and Mr. Jeff Clark is a true asset to Fairfield City Schools.

I just wanted to note that we are missing a few musicals tonight as we assembled here for our board meeting.

Please try to take some time out of this busy season to think of the less fortunate families in our area and try to make a difference if you can. Fairfield City Schools' staff and students collected over 700 toys last week in the Ton of Toys toy drive to benefit Butler County Children's Services and St. Raphael's Santa Shoppe. (Of course you probably already heard about that through the local media coverage.)

Please consider that some people that may not have a happy holiday this year because they just lost a loved one, or they are separated from their family in some way.

I want to send a special "Thank you" to all of our service men and women who are protecting us all over the world and may not be able to spend time with their families this Christmas. May God bless you and return you home safe to your loved ones as soon as possible.

I want to wish my fellow board members, the leadership team, all students and families a Merry Christmas and happy holiday season. Be safe and see you in 2016. Merry Christmas

15-113 EXECUTIVE SESSION

MOTION – Moved by Mr. Hare to recess to Executive Session at 8:12 pm to discuss the following:

The appointment, dismissal, discipline, promotion, demotion, or  
Compensation of public employees 12.22 (G) (1)

Court Action 121.22 (G) (3) – Pending or Imminent Litigation

Purchase or Sale of Real Estate 121.22 (G) (2)

SECOND – Seconded by Mr. Begley

Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The Board resumed the meeting at 11:23 pm.

15-114 ADJOURNMENT

MOTION – Moved by Mr. Hare to adjourn the meeting.

SECOND – Seconded by Mr. Begley

Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The meeting was adjourned at 11:24 pm by the President, Mr. Kearns.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Treasurer